



Executive Director Academy 2018 Application

Use extra pages as necessary to respond to the questions.

The Executive Director Academy is designed to advance leadership and management knowledge and skills of current and new executive directors.

INSTRUCTIONS: Application must be completed and signed by the candidate and sponsor.

Candidate's Name: _____

Candidate's Title: _____

Candidate's Organization: _____

Candidate's work phone/email/address: _____

Candidate's home or cell phone and home address: _____

Check one of the following:

_____ I am currently an Executive Director. _____ I have never been an Executive Director.

_____ I am not currently an Executive Director, but have been one in the past.

Please answer the following:

_____ Number of years as an Executive Director.

_____ Number of years you have been with your current organization.

_____ Number of years you have worked in nonprofit.

Leadership Information: If you are currently an Executive Director, your Board President needs to sign the application. If you work for a nonprofit, your Executive Director should sign the application. Please fill out the following:

Board President or Executive Director: _____

Office or Home phone: _____ E-mail Address: _____

Mailing Address _____

Applicant questions:

- 1) Why are you interested in the Executive Director Academy?

- 2) How do you think the Executive Director Academy can help you as a leader?

- 3) What are your expectations of the Academy?

- 4) What skills will you bring to the Academy?

- 5) Please list in order of importance, the two biggest challenges facing your organization at this time:

(circle one)

Yes No Two partial scholarships will be considered for organizations that can demonstrate financial need. Do you need to request partial financial aid for academy tuition? (See Understanding and Expectation section for more information).

(circle one)

Yes No As a participant of the Executive Director Academy, attendance at all nine sessions is required. Will you be able to attend all sessions from 8:00am – noon on the second Friday of the month? Following are the dates (no meeting in July):

April 13, 2018
May 11, 2018
June 8, 2018
August 10, 2018
September 14, 2018

October 12, 2018
November 9, 2018
December 14, 2018
January 11, 2019

Understanding and Expectations of the Executive Director Academy

Consideration and selection for the **Executive Director Academy** requires certain commitments from the candidate. Please sign and date this page and return with your application to confirm your understanding of, and agreement with, the following criteria:

- This Application Form is due at the CNL address no later than February 21, 2018. Class size is limited.
- Selection of candidates will be made by a CNL Panel and based on the strength of the organization's rationale and outcomes expected from participation.
- The CNL Panel will announce its decisions by March 5, 2018.
- All candidates selected are required to do 2-2.5 hours of homework prior to the first session.
- If requested, CNL will consider payment of the \$650 fee to be broken into two payments of \$325.00. Full or the first payment will be due by April 5, 2018. The second payment will be due by July 10, 2018. Organizations are committing to the full amount whether they pay in one payment or two. There are no refunds once the course has started.
- Two partial scholarships at \$325 are available.

I have read the Understanding and Expectations section and if accepted into the Executive Director Academy, I commit to attending all nine monthly sessions, performing a homework assignment between sessions, and participating fully in the sessions.

_____ Applicant

_____ Date

Our organization fully supports this application and has reviewed the Understanding and Expectation section so we are clear about the expectation for our candidate.

_____ Executive Director or Board President

_____ Date

Please forward the completed Application Form by no later than February 21, 2018. Please email to info@cnsierra.org or to CNL's mailing address: PO Box 1227, Nevada City, CA 95959. Phone: 530-265-5600.